



**To:** All Jurisdiction 1 A/B MAC Electronic Submitters  
**From:** The Palmetto GBA EDI Operations Team  
**Re:** Medicare Part A and Medicare Part B Transition to Jurisdiction 1  
**Date:** April 7, 2008

Welcome to Palmetto GBA!

On October 26, 2007, the Centers for Medicare & Medicaid Services (CMS) announced the award of the contract for the combined administration of Part A and Part B Medicare fee-for-service claims in Jurisdiction 1 (J1) to Palmetto GBA. This jurisdiction includes California, Hawaii, Nevada, American Samoa, Guam and the Northern Mariana Islands. You are receiving this letter because you have been identified as an electronic submitter to National Government Services.

Palmetto GBA EDI is pleased to assume this important role and for the opportunity to serve your EDI needs. Our team is committed to working with the submitter, provider, and vendor communities to ensure an efficient transition. The purpose of this packet is to assist you in transitioning your EDI transactions to Palmetto GBA.

The table below indicates the transition schedule by segment:

Segment/Contractor	State(s)/Line of Business	Early Boarding	Implementation Date
Segment 2/NGS	California Part A Hawaii Part A Nevada Part A American Samoa Part A Guam Part A Northern Mariana Islands Part A	5/1/2008	08/18/2008

Please follow the instructions in this letter carefully to ensure that there is no disruption of your electronic claims submission.

**ELECTRONIC CLAIM SUBMISSION**

To implement the J1 A/B MAC, Palmetto GBA will migrate all current electronic claim submitters to our EDI gateway, GPNet. We encourage submitters to begin migrating to GPNet as soon as possible, as it facilitates a smooth transition, a longer transition period, and the best possible level of support for the submitter community. The overall purpose of Early Boarding is to provide you with an extended period to update your connectivity and communications processes to communicate with our EDI Gateway and to ensure you are comfortable with using our systems for your J1 EDI Submissions.

Electronic transactions submitted to Palmetto GBA will be forwarded by Palmetto GBA to your current contractor for processing. Our goal is to ensure that there is no disruption of claims processing, so claims received by 9:00 p.m. PST will be entered in the current day's cycle. Palmetto GBA will provide acknowledgements and error reports regarding those submissions to you via your GPNet electronic mailbox. Throughout the transition period, you will continue to use the Contractor ID of your current contractor. Please monitor our Web site at [www.PalmettoGBA.com/J1](http://www.PalmettoGBA.com/J1)

for updates on when to change the old Contractor ID to the new Contractor ID. The Contractor ID will change as follows:

State(s)/Lines of Business	Old Contractor ID	New Contractor ID	Interchange Qualifier must equal
California - Part A	00454	01101	28 in ISA05 & ISA07
Hawaii including Samoa, Guam & Northern Mariana Islands – Part A	00454	01201	28 in ISA05 & ISA07
Nevada – Part A	00454	01301	28 in ISA05 & ISA07

The new Payor IDs must be included in the following fields: Segment ISA 08, Segment GS 03, Loop 1000B Segment NM109 and Loop 2010BC Segment NM109. The ANSI format locations for the new Payor IDs are depicted in the table below:

LOOP	SEGMENT
	ISA08
	GS03
1000B	NM109
2010BC	NM109

We have acquired a list of all current Trading Partner\Submitter IDs, providers associated with those Trading Partner\Submitter IDs and EDI Enrollment confirmations from your current contractor. You will use your current Trading Partner\Submitter ID and a randomly generated initial password assigned by Palmetto GBA to access GPNet and submit your claims to Palmetto GBA. You will receive your password upon completion of Jurisdiction 1 EDI Application Form which can be downloaded from our Web site, [www.PalmettoGBA.com/J1](http://www.PalmettoGBA.com/J1) under the Electronic Data Interchange (EDI) Link.

### EDI ENROLLMENT FORMS

In addition to the EDI application form, all **providers** currently using any EDI service must complete and return a new Electronic Data Interchange Enrollment Form (also referred to as the EDI Agreement). The form must be returned to Palmetto GBA EDI by 8/15/08, or EDI services will be interrupted. The reason we are recollecting EDI Enrollments is to ensure that we have the most current information about each provider using EDI products and services, as well as each provider's NPI, which was not included in older iterations of the Electronic Data Interchange Enrollment Form. We encourage all software vendors, billing services and clearinghouses to reiterate the need for new EDI Enrollments to their customers. An interactive PDF copy of the EDI Enrollment Form is located on our Web site under EDI.

### GPNET

Complete details and specifications about GPNet can be found in the *GPNet Communications Manual*, which can be downloaded from the Palmetto GBA J1 Web site. In addition, Palmetto GBA provides the *GPNet Edits Manual*, a complete and continuously updated guide to the edits you may

receive on your electronic claims. This manual is also available on our Web site, [www.PalmettoGBA.com/J1](http://www.PalmettoGBA.com/J1), under the EDI link.

### **ELECTRONIC REMITTANCES**

If you are currently receiving electronic remittances (ERA/ERN), you will be able to download those remittances from Palmetto GBA daily during the transition period.

If you are not receiving electronic remittances from your current contractor, you will not receive electronic remittances from Palmetto GBA. Complete details about retrieving your electronic remittances can be found in the *GPNet Communications Manual*.

### **ANSI 276/277 Claims Request/Response**

Palmetto GBA will process your request for claim status information in batch. Upon receipt of your 276, we may generate the following:

- 997 to confirm receipt within one (1) business day after transmission of the 276
- TA1 and 997 for interchange control errors and syntax errors within one (1) business day after transmission of the 276
- 277 within one (1) business day after transmission of the 276

### **BILLING SOFTWARE**

If you currently use the PC-ACE Pro32 provided by NGS, you can continue to use this software as you have been until the cutover to Jurisdiction 1 is complete. However, we encourage you to Early Board as soon as possible to ensure your EDI submissions proceed without any disruption. It is very simple to change your communications setup within Pro32 to effect communications with the Palmetto GBA EDI Gateway. Instructions for changing your communications can be found on our Web site, [www.PalmettoGBA.com/J1](http://www.PalmettoGBA.com/J1), under the EDI link. At cutover you will be required to download the updated version of PC-ACE Pro32 from our Web site.

### **DIRECT DATA ENTRY (DDE) FOR PART A SUBMITTERS**

Direct Data Entry (DDE) Online Remote Terminal Access is an integral part of the Fiscal Intermediary Standard System (FISS) that provides Medicare Part A providers/submitters a quick online mechanism for performing the following tasks:

- Keying and sending claims
- Correction, adjustment and canceling claims
- Patient eligibility inquiry
- Accessing Revenue Codes, HCPCS and ICD-9 code inquiry tables, Reason Code and Adjustment Reason Code inquiry tables
- Determining DRG for Inpatient Hospital Claims

If you are using this functionality with your current contractor, you will be able to do so with Palmetto GBA upon final implementation. We will redirect your current access to DDE to Palmetto GBA upon final implementation. Your current DDE ID and password will not change. On 8/14/08 EDSNET screens will change to point to the correct menu options. Please download the new *DDE Manual* from our Web site, [www.PalmettoGBA.com/J1](http://www.PalmettoGBA.com/J1), under the EDI link.

### **IVANS/AT&T USERS**

If you are a current IVANS or AT&T customer you will need to call the IVANS Customer Service Line prior to your first submission to Jurisdiction 1. Please call 1-800-548-2675 and state that you are

“ready to move to the J1 configuration for blue zone”. The technician will assist you in making the necessary changes for submission to Jurisdiction 1.

### **VISIONSHARE USERS**

If you are a current Visionshare customer, Palmetto GBA will be working with Visionshare to ensure your connectivity is established for J1. Visionshare will be providing their customers with documentation related to any changes.

### **SOFTWARE VENDORS**

Software vendors who are noted as certified vendors by the outgoing contractor will not be required to test their software, which means that those submitters using your software may begin submitting claims to Palmetto GBA on May 1, the first day of Early Boarding. However, software vendors should also respond by completing the Jurisdiction 1 EDI Application Form, to ensure that we have a full complement of information on file for you. When Palmetto GBA EDI responds to your returned form, we will provide you with a Vendor Submitter ID and initial password. The Vendor Submitter ID will allow you to log into the Palmetto GBA EDI Gateway and test your software and connectivity with us prior to distribution of your product to your customers.

### **TRANSITION PERIOD PROCEDURES**

When you are ready to transition to Palmetto GBA, please visit our Web site and complete and submit the Jurisdiction 1 EDI Application Form. An email acknowledgement containing your password other relevant details regarding submission will be returned to you. Again, we encourage you to Early Board now to facilitate a smooth transition to the J1 A/B MAC.

### **EDI QUESTIONS, INFORMATION AND ASSISTANCE**

#### **Palmetto GBA Technology Support Center - EDI Assistance**

The Palmetto GBA EDI Technology Support Center (TSC) is available Monday – Friday between 8:00 a.m. – 5:00 p.m. PST at (866) 749-4301 for assistance with EDI issues.

#### **Palmetto GBA Web site**

For Jurisdiction 1 transition information please visit our Web site [www.PalmettoGBA.com/J1](http://www.PalmettoGBA.com/J1). We recommend that you monitor the Jurisdiction 1 Web site daily for all new information and register to receive our listserv messages.

#### **Outgoing Contractor Issues**

Until the Jurisdiction 1 Segment 2 implementation is completed on 08/15/2008, submitters are asked to contact their current EDI support center for questions related to electronic remittance notice content, RTP claims and any and any electronic transactions submitted to or received from the NGS EDI System.

We look forward to working with you and invite you to contact us as indicated above for any assistance you may need to facilitate an efficient transition.

Sincerely,  
Your Jurisdiction 1 EDI Team