![Palmetto GBA - A Celerian Group Company]

Comprehensive Error Rate Testing (CERT)
Skilled Nursing Facility Checklist

Use this checklist when your claim is selected for review by the CERT contractor. You will have 45 calendar days to submit the requested information from the date of the original request for medical records. After 75 days from the initial request, the money will be recouped fro the paid claim if documentation is not received by the CERT contractor.

Please submit the documentation using the fax number, mailing address or other options listed on the CERT Request letter which inlcudes a Barceded Cover Sheet. The Barcoded Cover Sheet should be placed on top of the documentation when submitted. The documentation should include, but is not limited to:

☐ Hospital discharge/transfer summary related to 3-day qualifying stay requirement

☐ Copy of MDS of each RUG code billed

☐ Signed and dated physician initial certification and any subsequent recertification of the need for the continued daily skilled care in a skilled nursing facility

☐ History and physical

☐ Progress notes

☐ Signed and dated physician orders for services rendered by all disciplines involved in the beneficiary's care for the period under review and the look back periods for each RUG code billed

☐ Nurse's notes for the period under review and the look back periods for each RUG code billed

☐ Rehab orders signed and dated by the physician, written plan of treatment, progress notes, and the actual minutes of therapy rendered for the period under review and the look back periods for each rehab RUG code billed

☐ Documentation to assist in establishing medical necessity of services rendered, such as MSW notes, labs, x-rays, consultations, wound care services, weights, etc.

☐ Initial therapy evaluations/re-evaluations. If orders are included on the evaluation/re-evaluation forms, the physician must sign and date these forms

If applicable please submit:

☐ Modified barium swallow/fiberoptic endoscopic evaluation swallowing (FEES) study results

☐ Information from third parties

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