

Additional Documentation Request (ADR)

*******Separator Sheet Instructions**

- When submitting multiple claim ADR responses at the same time, use the ADR Response Separator Sheet below to separate the Internal Control Number (ICN) responses
- The Separator Sheet is unnecessary if a copy of each ICN's ADR letter is inserted before each set of ICN-separated records

ATTENTION

This sheet separates different medical records sent in response to multiple medical record requests, i.e., Additional Documentation Request (ADR), from Palmetto GBA.